



Job Title:	Health, Safety & Environmental Officer (Part-time)		
Department/Group:	Health, Safety & Environment	Reports to:	HSE Manager
Location:	Belfast / Dunmurry	Travel Required:	Yes
Level/Salary Range:	£21K per annum based on 24 hours per week	Position Type:	Part-time 24 hrs
Date Posted:	10.06.26		
Posting Expires:	24.06.26		
Applications Accepted By:			
EMAIL: recruitment@precisiongroup.co.uk Subject Line: Health, Safety & Environmental Officer (Part-time)	MAIL: Recruitment Precision Group 28 Campsie Industrial Estate Derry-Londonderry BT47 3XX		
Job Description			
<p>Precision Group have been providing professional, managed services, facilities support and innovative solutions to customers across the UK & Ireland for almost 40 years.</p> <p>We offer a diverse range of services including Facility Support, Asbestos Services, Building Maintenance, Engineering, Mechanical and Plumbing and Industrial Support together with Environmental Solutions & Waste Management.</p> <p>Reporting to the HSE Manager the role will include: co-ordinating, supporting and advising on all aspects with regards to Health, Safety and Environmental matters across all site locations. To manage and monitor standards, processes, communications, training and systems.</p> <p>ROLE AND RESPONSIBILITIES</p> <p>Ensuring compliance with health, safety, and environmental regulations, conducting audits and maintaining ISO management systems and promoting a culture of safety within the organization.</p> <p>Develop a working knowledge of all company activities including asbestos removal, building maintenance, mechanical services, welding, contract cleaning, environmental services (Training provided as required).</p> <p>Developing Policies and Procedures: Creating and implementing policies, procedures, RAMS and safe systems of work to ensure health, safety and environmental standards are met.</p>			

Completing Risk Assessments: Identifying potential hazards and risks in the workplace.

Safety Training and Awareness: Providing training on safety protocols and emergency procedures.

Incident Investigation and Reporting: Investigating accidents and near-misses to prevent recurrence.

Ensuring Legal and Regulatory Compliance: Ensuring compliance with UK and ROI legislation.

Environmental Protection: Monitoring and managing environmental aspects to comply with regulations.

Monitoring and Reporting: Keeping records and reporting on safety performance and compliance status.

Supporting emergency preparedness activities including fire drills and first aid arrangements.

Role will involve travel to contracts throughout NI and ROI.

Provide weekly and monthly reports to HSE Manager.

ESSENTIAL QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Minimum of 3 years' experience in a similar role preferably within a facilities, engineering or construction environment.
- NEBOSH General Certificate / or Construction Certificate or higher.
- Strong IT Skills to manage, record and analyse HSE data.
- Full Driving Licence.
- Excellent organisational / administration & communication skills (both written & verbal).

PREFERRED SKILLS

NEBOSH Construction Certificate.
NEBOSH Environmental Certificate
Manual Handling Trainer.
IOSH Membership.

ADDITIONAL NOTES

Hours: 3 days per week - Wednesday to Friday - (with unpaid 30 min lunch break) (08.00 – 16.30) although will be expected to work hours to suit needs of the business.

The role is based at our Belfast / Dunmurry office, but may involve occasional overnight stays (Hotel and breakfast paid by company and allowance for meals).

Company vehicle provided with fuel card for work use only, Laptop and Phone.



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